

**REQUEST FOR AGENDA PLACEMENT FORM**

**Submission Deadline - Tuesday, 12:00 PM before Court Dates**

**SUBMITTED BY:** Ralph McBroom  
**TODAY'S DATE:** February 7, 2022

**DEPARTMENT:** Purchasing

COMMISSIONERS COURT

**DEPARTMENT HEAD:** Ralph McBroom

FEB 14 2022

**REQUESTED AGENDA DATE:** February 14, 2022

**Approved**

**SPECIFIC AGENDA WORDING:** Consideration to authorize the Purchasing Agent to advertise and request qualifications for RFQ 2022-222 for Professional Engineering Services.

**PERSON(S) TO PRESENT ITEM:**

Ralph McBroom C.P.M.

**SUPPORT MATERIAL:**

**TIME:** 5 min

**ACTION ITEM:** X  
**WORKSHOP**

(Anticipated number of minutes needed to discuss item)

**CONSENT:**  
**EXECUTIVE:**

**STAFF NOTICE:**

**COUNTY ATTORNEY:** X  
**AUDITOR:**  
**PERSONNEL:**  
**BUDGET COORDINATOR:**

**IT DEPARTMENT:**  
**PURCHASING DEPARTMENT:** X  
**PUBLIC WORKS:**  
**OTHER:** Larry Woolley

\*\*\*\*\*This Section to be completed by County Judge's Office\*\*\*\*\*

ASSIGNED AGENDA DATE: \_\_\_\_\_

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE \_\_\_\_\_

COURT MEMBER APPROVAL \_\_\_\_\_ Date \_\_\_\_\_